



Volunteer Application

Last

First

M.I.

APPLICANT INFORMATION

Last Name _____ First _____ M.I. _____

Street Address _____ Apartment/Unit # _____

City _____ State _____ ZIP _____

Primary Phone Number (_____) _____ - _____

Alt Phone Number (_____) _____ - _____

E-mail Address _____

Current Employer and/or School _____

Referral Source (Circle one)

Walk-In Brochure Website
Friend/Relative (Name: _____) Other _____

If Other, please specify: _____

Today's Date ____/____/____ Preferred Start Date ____/____/____

Are you 18 years old or older? Yes No

What benefits are important to you in making your decision to volunteer?

VOLUNTEER INTERESTS

What type(s) of Volunteer Service interests you? (Check all that apply)

- Educational Programs Office/Clerical Work Exhibit Maintenance
- Fundraising/Special Events Public Relations Camps Evening events
- Family Volunteering Visitors Services Special Education

What experience do you have working with children?

Areas of Special Interest or Experience (Check all that apply)

- Art Music Special Education Computers Early Childhood Science
- Customer Service Other _____

What type of commitment are you looking for?

- Long Term Short Term On Call for Special Events Summer Only

Availability (Check all that apply)

- Monday Tuesday Wednesday Thursday Friday Saturday Sunday
- Mornings Afternoons Evenings

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List Volunteer Experience:

Volunteer Position	Organization	Dates
Volunteer Position	Organization	Dates
Volunteer Position	Organization	Dates

List Relevant Work/Educational Experience:

Position	Organization	Dates
Position	Organization	Dates
Position	Organization	Dates

CONFIDENTIAL INFORMATION - PLEASE READ CAREFULLY:

Creative Discovery Museum requests the following information because of our dedication and commitment to the children and families that we serve. All youth-serving organizations must take reasonable precautions when appointing adults who work directly with children, and so we take our volunteer hiring process very seriously. This application is confidential and is for internal use only.

Have you ever been convicted of any civil or criminal offenses? Yes No
(A conviction record will not necessarily be cause for disqualification)

Have you ever been investigated, arrested, or convicted of child neglect or abuse? Yes No
If Yes to either of the above questions, please explain:

Are there any facts or circumstances that would prohibit you from working with children? Yes No
If Yes, please explain

REFERENCES

Please list three professional references. References must have known you at least one year and may not be relatives.

Full Name _____

Relationship _____ Phone (_____) _____

Company _____

Address _____

Full Name _____

Relationship _____ Phone (_____) _____

Company _____

Address _____

Full Name _____

Relationship _____ Phone (_____) _____

Company _____

Address _____

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. I understand that false or misleading information in my application or interview may result in my release.

Signature _____ Date _____

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Application Researchers Employment Applicant Release and Consent

The purpose of this release is to allow Creative Discovery Museum (referred to as "Company"). Application Researchers LLC, or their assigns, to obtain pre-employment information which may include any lawful investigation of my educational background and criminal, driving, credit, and employment histories, while maintaining compliance with all governmental laws.

I am aware I have the right to make a written request of Application Researchers, LLC, Post Office Box 11, Chattanooga, Tennessee 37401-0011, (423) 265-6035, to obtain additional information regarding the nature and scope of the background check.

If the Company considers the background checks unfavorable, I agree that the Company may deny me the assignment or discharge me from employment. I release the Company its officers, agents, and employees from all liability resulting from the collection, use or disclosure of the information obtained during the above investigation.

I certify that the information contained within the employment application is complete and true. I have read this release and consent, understand its terms, realize its significance, and sign it voluntarily.

I am willingly providing the following information necessary for the above investigation and understand that this information is being used for verification purposes only.

PLEASE PRINT

Applicant's Name-

First: _____ Middle _____ Last: _____

List any other names used (nicknames, maiden/Married Last Names):

Date of Birth: ____ - ____ - ____ Social Security Number ____ - ____ - ____

Driver's License: State _____ Number _____

In chronological order, list all cities/states in which you have resided in the last five years:

1 _____ 2 _____

3 _____ 4 _____

5 _____ 6 _____

Signature of applicant

Dated: ____ - ____ - ____